



Full Feature List

Quinyx Workforce Management



Handmade
in Sweden



SCHEDULE

OVERVIEW

- » Quick overview of all employees' schedules and contact information
- » Detailed schedule which gives you complete control over your employees' exact working hours
- » Quick accesses to co-workers' skills and experience
- » A clear overview of employees including an organisation chart

EASY MANAGEMENT

- » Quickly manage absence reports and leave applications
- » Set the schedule for your entire organisation or individual departments with a simple click
- » Man shifts based on employees' skills
- » Easily create yearly schedules for all employees
- » Automatic compliance checks against working time directives and employee contracts

OPTIMISATION

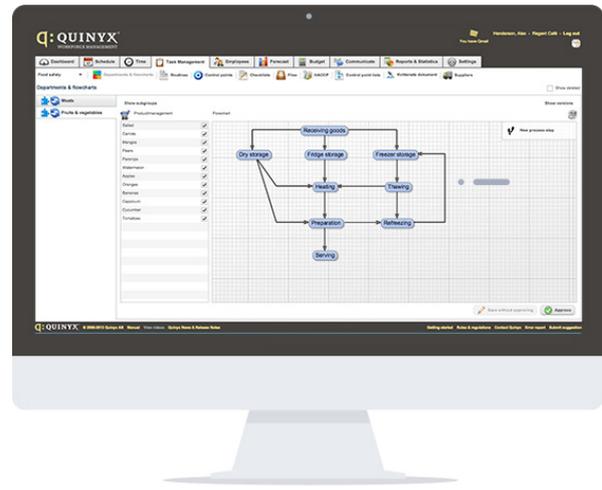
- » Possible to optimise the schedule with the help of historical sales and budget follow-up

REPORTS

- » Select from a range of customizable reports

MOBILE SCHEDULE

- » Allows staff to access their schedule and time records via their mobile phone
- » See the schedule in the mobile phone
- » Swap shifts with colleagues
- » Apply for leave
- » Book shifts
- » Punch in and out from work



TASK MANAGEMENT

OVERVIEW

- » Graphical overview of workflows and processes

EASY MANAGEMENT

- » Quickly and easily follow up task execution
- » Create and distribute documentation to all employees
- » Keep track of company processes

FLOW AND PROCESSES

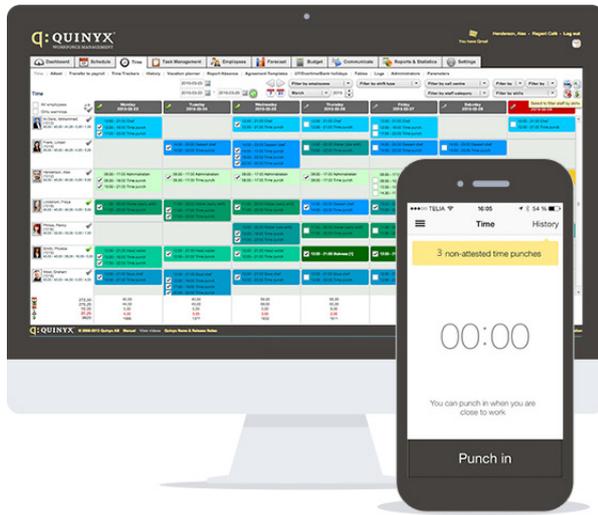
- » Distribution and follow-up of tasks
- » Create to-do lists quickly and easily
- » Create task lists to distribute tasks to people with the required skills
- » Link routines to the tasks so that the right documentation is available upon quality inspections
- » Managers can simply and easily follow up task execution status

MINIMISED RISK

- » Minimise the risk of important tasks being delayed or forgotten
- » Ensure that the right documentation can be presented upon quality inspections

MOBILE TASK

- » See and perform tasks directly on a mobile phone
- » Register deviations
- » Follow up deviation reports



TIME MANAGEMENT

Incorrect time reports resulting from manual time reporting methods can be costly. Automatic time reporting via mobile phone or via a modern time clock in the workplace means a flawless payroll is just one click away. Quinyx has fully-integrated time reporting and scheduling. Your employees can punch in and out directly from their mobile phone (the app makes sure that they are at their workplace before they are allowed to punch in). It is also possible to punch in and out via modern tablet-based time clocks.

OVERVIEW

- » Quick overview of all employees' worked hours

EASY MANAGEMENT

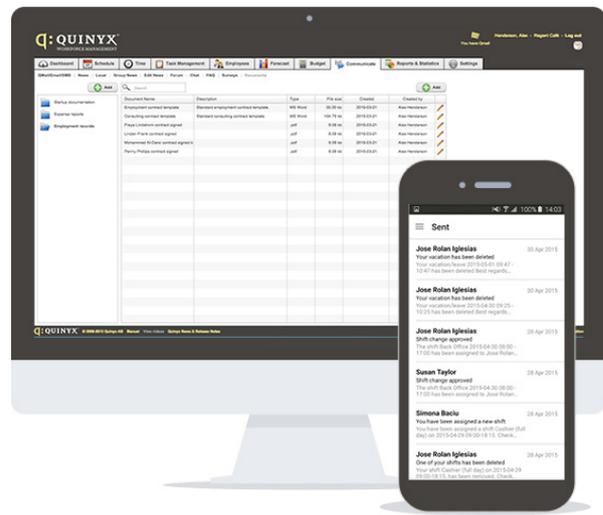
- » Quickly manage absence reports and vacations
- » Automatic calculation of pay types from scheduled and worked hours
- » Clear approval routines for both employee and manager
- » Generation of salary files to a great number of salary systems

OPTIMISATION

- » Possible to quickly access relevant departments for easier and faster handling of recorded working time
- » Set up time reporting routines and settings to perfectly suit your organisation
- » Automatic reminders to staff and managers if approvals are missing at the end of a payroll period

MOBILE TIME

- » Never another missed time report
- » Location-based time reporting



COMMUNICATION

In businesses with a mix of full-time, part-time and extra staff it is often difficult to coordinate operational resources. Staffing requirements can vary and staff availability changes constantly. With Quinyx it is easy to communicate information to all employees, manage leave applications and man shifts with short notice.

EASY MANAGEMENT

- » Quickly send a messages to your employees via sms, e-mail, or Qmail
- » Book shifts
- » Apply for leave
- » Swap shifts with colleagues
- » Simplified communication between staff and managers

MOBILE COMMUNICATION

- » Swap shifts with colleagues
- » Apply for leave
- » Book shifts
- » Read and write Qmail
- » Read news
- » Communicate with colleagues via MyWorkmates



BUDGET

Staff planning and sound finances go strongly hand in hand. Taking expected sales into account when creating the schedule can do wonders for the profit margin.

Good budgeting involves a follow-up of planned costs against results in order to be able to carry out correct resource planning for the future. With Quinyx, you can easily follow up budgets from several different variables and can create optimised schedules for your staff with Quinyx' algorithms - all with a few simple clicks. By combining the Schedule and Forecast modules you have a powerful method to create budgets for future periods.

OVERVIEW

- » A good overview and control over your organisation's annual or monthly budget.

EASY MANAGEMENT

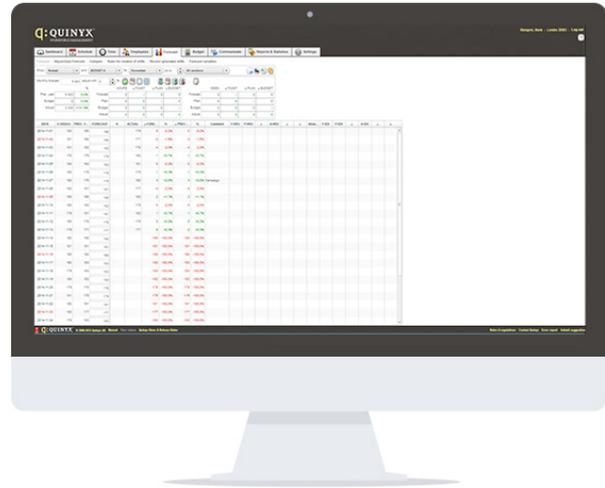
- » Flexible tools to gain control over various budget variables.
- » Possible to follow up and compare budgets against actual outcomes.
- » Define and create sales and staffing budgets

OPTIMISATION

- » Follow up historic sales figures and build up a future budget based on them
- » Define and tweak optimal staffing algorithms, allowing the application to suggest schedules based on forecasted or budgeted sales

COST CONTROL

- » Increased control of staff costs



FORECAST

With a detailed forecast of future staffing requirements, planning and follow-up relating to budget becomes more accurate.

Optimise schedules by predicting future staffing requirements using Quinyx' forecast algorithms. Integration with other Quinyx modules provides an excellent tool for optimising the profitability of the operation's staffing.

OVERVIEW

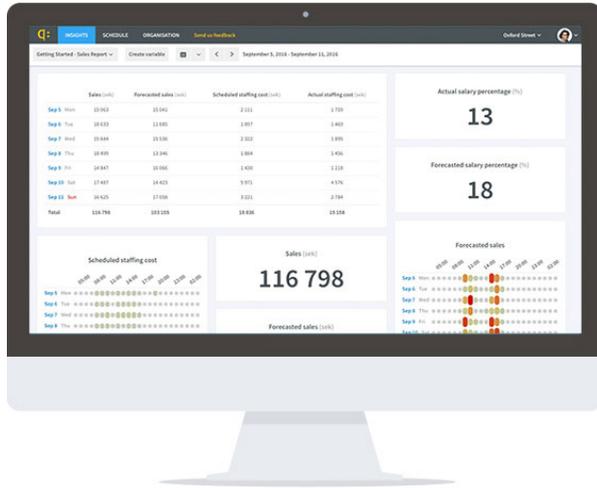
- » Possible to review sales activities and budgets
- » Allows an overview of footfall and sales on a more detailed level
- » A staff planning system which can be fully integrated with Point of Sales systems or other business tools
- » Possible to edit daily forecasts
- » Easily predict future needs with the help of historical data
- » Allow for a rapid and efficient scheduling based on multiple selectable variables and KPIs

OPTIMISATION

- » Transparent and detailed information about outcome compared to forecast and budget, which provides a greater opportunity to influence the end result
- » Survey and compare previous years' sales with tomorrow's forecast
- » Create an optimal schedule with the help of advanced forecast algorithms and rules

REPORTS

- » Possible to compare outcome with expected sales or footfall



INSIGHTS

Keep track of your business's performance with Quinyx Insights.

Quinyx Insights is a tool for following up your business's most important key performance indicators, such as sales figures, number of scheduled or worked hours and staffing costs. It allows you to build custom reports with graphs, tables and other graphical components to present your data in the most intuitive way possible. Your reports can be shared globally or restricted to specific roles.

OVERVIEW

- » Full overview of your business's performance at all times
- » Act fast and early on unexpected changes
- » Spot new trends early to adapt your business in time
- » Identify new data relationships by combining variables any way you want

WHY USE INSIGHTS?

Insights will ensure that you and your colleagues have a full overview of your business's performance at all times. Insights data is always up-to-date, allowing you to act fast and early on unexpected changes in forecasted sales figures and optimal staffing levels. Ensure that your business performance is always aligned with forecasts, and get insight into what can be optimised to increase performance even further. Do you have specific workforce management KPIs to gather and consolidate on weekly, monthly or quarterly level? Save time by letting Insights do it for you.

REPORTS

- » Create completely custom reports
- » Share your reports with your team
- » Aggregate data across units and regions
- » Ensure that everyone in your organisation only sees data for their business units

DISCOVER QUINYX

Quinyx gives you full control - from scheduling, via time punching using employees' mobile phones, leading up to easily generated and accurate salary files. **Contact us today!**



FREE UP YOUR TIME

Set the schedule for your entire organisation or individual departments with a simple click. The system checks against working time directives and employee contracts – giving you peace of mind.



INCREASE PRODUCTIVITY

Create an optimal schedule with the help of advanced forecast algorithms and rules. This will make sure you have the right person, with the right skills, at the right place – at the right time.



SAVE MONEY

Staff planning and sound finances go hand in hand. Taking expected sales into account when creating the schedule can do wonders for your profit margin.